

NIAGARA COUNTY GENEALOGICAL SOCIETY

BOARD MEETING MINUTES

Tuesday, September 10, 2019

The meeting was called to order by Shelley at 6:45pm. (Rescheduled from 9/3/19)

Approval of Minutes: Barb moved, Dawn seconded.

Not in Attendance: Janice

Treasurer's Report: 3 month report, Balance of \$5377.14 on 5/31/19 and \$5222.90 on 8/30/19. Sandy reported that there were no unusual expenses for this time period. Largest expense of \$202.16 was newsletter. It was noted that the annual report will be sent in the September newsletter. Sandy said an additional signature card is needed on the account which Shelley will do.

Committee Reports:

Library-

- Jeanette accessioned 40 books in June, July & August. All were books on our shelves that were not listed in card catalog. She noted there are many more on shelves that need to be added. Also, Cindy Ribbeck returned 7 boxes of book that will need to be accessioned. There were no books deaccessioned during this time period.
- Rhonda Hoffman asked for additional time to review the Skinner collection which Shelley ok'd. We should have her report by the end of the month.
- Jeanette needs help vetting and recruiting volunteers. We have 7 volunteer librarians and 12 shifts a month. From advertising there were 11 responses. A volunteer committee is needed to create incentives, etc. Shelley asked members of the board for a volunteer to head this committee but no one agreed to help.
- Barb volunteered to be a librarian and Shelley offered to train her.
- Jeanette requested a volunteer application be created. Carol suggested we market it differently as 'genealogy help' during the listed library hours. Shelley offered to write something up.
- Jeanette is following Rhonda Hoffman's suggestions regarding the criteria of what books should stay. She was given permission to make these decisions until we get a head librarian.
- Jeanette has started our first library guide; Yearbooks.
- Steve Fulton of the Ontario Genealogy Society will be visiting our library in October to look at our Canadian collection
- It was brought up that the cameras haven't been installed yet. Shelley will reach out to Melissa at NCHS.

Membership- 232 members, 918 fans on Facebook, 42 followers on blog

Programs-

Program meeting was held in July. We are excited about the upcoming year's schedule. Jeanette will create a speaker agreement for new year, Carol will create a bookmark with schedule and library info to handout. Carol suggested snack before the program so people mingle. It was suggested we sell tshirts and books at the programs. Jeanette added a beginner series of classes in 2020.

- September 25th- 'The D in B-M-D with Jeanette Sheliga. Dawn- video & setup, Carol run meeting & FB live, Barb – refreshments. Sandy and Cindy can't attend.
- October 23rd- Quilts and Family with Janice Wiegley

Newsletter-

1. ~~March 2019 – Famous Families of Niagara County~~
2. ~~June 2019 – Finding your Birthparents~~
3. September 2019- BMD Records in NCGS library – Shelley will send for review
4. December 2019 – Member Stories

Nominating Committee- 4 board seats will be vacant next year. Dawn agreed to solicit nominations for board seats.

Publicity – no discussion

Correspondence- no discussion

Archives- no discussion

Auditing- no discussion

Acquisitions – no discussion

Look-up Committee-

New Business:

- We need to get moving on a new website that is mobile friendly which ours is not at this time. We would like individual society email addresses and business cards.
- Carol will do mockups of business cards for next meeting. It was suggested we use common emails with separate names, ex. vicepresident@ncgs.com to make it easy to transition if the position is filled by someone new.
- It was unanimously agreed to move forward with Jeanette's suggestion of becoming a family search library affiliate.

Old Business:

No discussion

Upcoming Meeting:

Board Meeting – Tuesday, October 3, 2019

Meeting Adjourned at 8:08 pm

Respectfully submitted by Carol DiPirro-Stipkovits