

NIAGARA COUNTY GENEALOGICAL SOCIETY

BOARD MEETING MINUTES

Tuesday, September 6, 2016

Attended: Sandy Chapman, Carol DiPirro-Stipkovits, Dawn Henning, Jim Lawson, Cynthia Ribbeck, Shelley Richards and Jeanette Sheliga.

Absent: None.

The meeting was called to order by Shelley at 6:35 pm.

Approval of Minutes: June 2016 meeting minutes were reviewed for approval. Sandy recommended the following correction: in the Treasurer's Report, the new phone purchased was \$28.76 not \$50.00; Dawn moved the minutes be accepted with the correction, Jim seconded, Board approved.

Treasurer's Report: Sandy provided the report for the period of 6/01/16 - 8/31/16 and reported a balance of \$12,835.07 on August 31, 2016. Some highlights of the report were: donations were \$268.50.

Membership Report: Dawn reported 242 active members, 551 fans on Facebook.

Committee Reports:

Programs:

1. The June Polish Research Program was good - very informative and speaker Dave Newman was good.
2. September - "Getting the most from cemeteries in your Genealogical Research" by Michelle Kratts. Carol has confirmed with Michelle.

Computer/Website: Dawn stated she did some updates on the website; has been talking to Square.

Correspondence: no report; usual correspondence.

Library: We discussed Consultant Rhonda Konig's presentation to the Board on June 20th.

A. The Board will meet again on Monday September 19 at 6:30 pm to review:

1. Clarifications of recommendations, or anything in report. This will also help update Carol and Jim who were not able to attend the Consultant's presentation.
2. Discussion/agreement of report recommendations that can be advanced immediately (if any).

3. Discussion/agreement of the methods we can use for gaining feedback from the membership or key constituents regarding the report (ie publishing the report, using the October program meeting for presenting the report and gaining of feedback and commentary, having a separate meeting with the librarians).

4. Clarification of upcoming October Program: Overview of the NCGS Library.

B. Agenda for Librarians' meeting.

Librarians: Cindy has been keeping up the schedule. It was decided by the Board to have a librarians meeting on Saturday October 29 at 11:00 AM - 12:00 PM. (Our program meeting is afterward at 1:00 PM.) Jim will prepare the agenda, after discussion at our 9/19 meeting, which will include review of Consultant's report and gathering feedback from the volunteers. Jeanette suggested refreshments- pizza?

Cindy sent out another update to the Librarian Volunteers list, reflecting that Denise Knox has resigned due to health and personal reasons. Jim asked for a copy of the update, and asked to be cc'd on all future updates.

Newsletter:

Shelley is still working on the 3rd quarter newsletters on the Polish Genealogy of Niagara County and possibly Library Report feedback; articles are due September 17. Cindy has submitted an article so far.

Old Business: Shelley appointed Carol as Publicity Chairperson.

New Business:

- New Board members needed to replace Wreatha and Paul who resigned due to health reasons. Names were reviewed and the following decided on to be contacted: Cindy Waters, Barbara Neuman, and Barb Kiel. Jeanette volunteered to call them as she knows all of them very well. Cindy volunteered to call any others decided upon. Shelley appointed Jeanette & Cindy as the Nominating Committee for this year. Jim and Dawn's terms are up this year and both agreed to run for re-election.
- Need for possible policy or procedure for feedback to the Board (for example, someone addressing the Board at a regularly scheduled Board meeting) was discussed. Shelley suggested this could be an item for the next meeting, and we could discuss and research Board members have done on the subject.
- Items needed for NCGS booth at the Polish Genealogy Society Fair on September 10 was discussed. Shelley, Jeanette & Carol decided on what to bring.

Upcoming Meetings: *Library Report Meeting* - Monday September 19, 2016 at 6:30 pm.

Program Meeting - Wednesday September 28, 2016 at 7:00 pm.

Board Meeting - Tuesday, October 4, 2016 at 6:30 pm.

Librarians Meeting - Saturday October 29, 2016 at 11:00 am.

Program Meeting - Saturday October 29, 2016 at 1:00 pm.

Board Meeting - Tuesday November 1, 2016 at 6:30 pm.

Program Committee Meeting - Thursday November 17 at 6:30 pm.

No Program Meeting in November.

December Board Meeting/Annual Dinner - to be determined.

Meeting adjourned at 8:05 pm.

Respectfully submitted,

Cynthia L. Ribbeck