

NIAGARA COUNTY GENEALOGICAL SOCIETY

BOARD MEETING MINUTES

Tuesday, January 3, 2017

Attended: Sandy Chapman, Dawn Henning, Jim Lawson, Barbara Newman, Cynthia Ribbeck, Shelley Richards, Jeanette Sheliga and Cindy Waters.

Absent: Carol DiPirro-Stipkovits.

The meeting was called to order by Shelley at 6:45 pm.

Approval of Minutes: November 2016 meeting minutes were reviewed for approval. Dawn moved the minutes be accepted, Jeanette seconded, Board approved.

Treasurer's Report: Sandy presented reports for November and December, with a balance of \$13,700.72 on December 31. She reported we received lots of donations in November. Board discussed annual NCHS donation amount. \$1,200 decided, Cindy moved, unanimous. Boarded decided to keep the \$1 rent & \$100 towards insurance the same.

Membership Report: Dawn reported 135 active members (116 haven't renewed yet), 558 fans on Facebook.

Committee Reports:

Programs: Shelley will be speaker for January "Beginning Genealogy" program.

Computer/Website: We are still waiting for Jay to install new router. *Note: since Board meeting, router has been installed.*

Correspondence: Dawn reported she received an email from a member who would like to volunteer helping us to digitize our records. Also, WNYGS sent us a Christmas card.

Library:

- a. Library clean up day was on Dec. 28. Jeanette has been doing pruning but no where to put the stuff pruned.
- b. Jeanette will contact Craig Bacon regarding what books the Niagara County Historian's office may want. She will also work with him for advice on pricing. Carol will make list of books for sale and develop a system for pricing. Jim suggested earmarking the money earned from book sale for equipment and new books.
- c. Board discussed whether we needed to charge sales tax. Barbara reported that from experience with NT library book sales, she knows that 1 x sale would be no sales tax. Only if book sales held on regular basis.

d. Board discussed having book sale Feb 24 & 25 in conjunction with Feb. Program meeting. Dawn will check with Melissa about set up/availability for those days, and she'll cancel Lockport public library room.

e. Board discussed formulating a report of what recommendations we're accepting, how and when to implement.

Librarians: Jeanette brought up that Jan Gillis expressed some concerns to her but felt she "couldn't come to the Board." Jim will reach out to her.

Newsletter: Shelley will finalize the December newsletter this week. Discussed new themes for 2017.

Old Business: Next cleaning day scheduled Saturday Jan. 14 at 10 am - 1 pm.

New Business: Survey results reviewed by Board.

Shelley reminded Board it was time to elect Chairman. She challenged Board members to think about considering others in the future who could serve as Chairman. She graciously accepted Chairman position for this year.

Upcoming Meetings: Library clean up - Saturday January 14 at 10 am - 1 pm

Program Committee - Saturday January 21 at 1:00 pm in the Community Meeting Room at the Lockport Public Library.

Board meeting - Tuesday February 7 at 6:30 pm.

Meeting adjourned at 8:10 pm.

Respectfully submitted,

Cynthia L. Ribbeck